



Campion School

Admissions Policy (KS3 & KS4)

Dated: Jan 2022

Review: Jan 2023

Campion School

Determined Admission Arrangements for 2023/24

Introduction

The Governing Body of Campion Academy Trust, being the admissions authority for the school, proposes the following arrangements for entry to the school in September 2023.

The academy's admission arrangements are part of the Warwickshire County Council co-ordinated scheme.

The school / academy's Published Admission Number (PAN) is 210.

Details of the academy's priority area can be found on the Warwickshire County Council website:

<http://www.warwickshire.gov.uk/mapsecondaryschools>

Further priority area descriptions can be found on the Warwickshire County Council website as above.

Admissions Criteria

In the event that there are more applications than places available the following oversubscription criteria will be used:

1. A 'looked after child' or a child who was previously looked after. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services' functions (see the definition in section 22(1) of the Children Act 1989). A previously looked after child is (1) a child who was looked after by a local authority in England but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order or (2) a child who appears to the admission authority to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children living in the priority area who will have a sibling at the school at the time of admission;
3. Other children living in the priority area;
4. Children living outside the priority area who will have a sibling at the school at the time of admission;
5. Children of staff employed: a) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage;
6. Other children living outside the priority area.

Please note:

- a) Children with an Education, Health and Care (EHC) Plan that names a school will be admitted first. In this event the number of places that remain for allocation will be reduced.
- b) Time of admission relates to the time the applicant would start at the school – not the time of application or offer.

Campion School's admission arrangements are detailed below. The school adopts the spirit and ethos of the Warwickshire County Council Coordinated Admissions arrangements who act as our Admissions coordinator.

The following terms and definitions will apply to the oversubscription criteria named above in line with Warwickshire Community Schools

➤ **Priority Area / Catchment Area**

Many of the secondary schools in Warwickshire have an area identified as their priority area (some admission authorities refer to this as a 'catchment area').

Full details of priority areas are available on the Warwickshire County Council website and can be viewed using interactive maps.

Secondary School Priority Area Maps and Descriptors can be accessed at:
<http://www.warwickshire.gov.uk/mapsecondaryschools>

➤ **Priority within each oversubscription criterion**

Where applicants are allocated the same criterion, priority is given in order of distance between the child's home and the school applied for (shortest distance = highest priority).

Distance will be calculated by using a straight-line measurement from the address point location coordinate of the applicant's home address (as set by Ordnance Survey) to the centre point ('centroid') of the school in question. (The centroid is a predetermined point set by Warwickshire County Council and all distances are subject to changes which may occur with updates of mapping data).

Transport Assistance will not be approved on the sole basis that the school offered is the catchment school and will only be provided in accordance with Warwickshire County Council's Home-to-School Transport Policy. This may mean that the nearest appropriate school – for transport purposes – may be a school in a different priority area.

➤ **Sibling, i.e. brother or sister, attending the school at the time of admission**

Sibling is defined as: a full brother or sister; a half brother or sister; an adopted brother or sister; a child living in the same address who is being Looked After by a local authority; a step-brother or sister; or the child of a parents' partner, where the child for whom the school place is being sought is living in the same family unit and at the same address as that sibling.

➤ **Definition of Home Address**

Where the child normally resides during the school week and where they sleep for at least 50% of the week.

If arrangements are such that a child resides at two addresses for equal amounts of time, then parents must decide which address to use for admissions purposes. Failure to agree on the address to use on the child's application for a school by the national closing date will result in Warwickshire County Council using a random number generator to determine which application to process.

Short-term house moves purely to secure a school place may be considered fraudulent or intentionally misleading and, in such circumstances, the place may be withdrawn.

Where a child's address changes after National Offer Day, the Local Authority (acting on behalf of the school, in some cases) may request an explanation for the house move and documentary evidence that the child is resident at the new property. The Admissions Service operates a thorough and robust address checking process, which may include both announced and unannounced home visits.

➤ **Postal Address File (PAF)**

The address point location coordinate of the applicant's home address as set by Ordnance Survey.

➤ **Applications made from the same multiple dwelling which shares a single Postal Address File (PAF), and;**

➤ **Other applications where the distance from home to school is identical**

Where required, individual priority for such applicants within a criterion will be determined by a random number generator allocation. The draw will be carried out by two officers of the Admissions Service in the presence of a local authority solicitor. The result of the draw will be recorded and countersigned at the time by all parties involved. Applicants will be notified of the outcome in writing.

➤ **Waiting Lists**

Waiting lists will be held by Warwickshire County Council Admissions Service for the Campion School admissions process.

➤ **In-Year Admissions**

Parents should apply directly to Warwickshire County Council.

➤ **In-Year Fair Access Protocol**

The Academy adopts Warwickshire County Council's Fair Access protocol.

➤ **Timetable for 2023 Entry**

The full formal timetable for the Warwickshire County Council Admissions Arrangements can be found on the website:

<http://www.warwickshire.gov.uk/admissions>